SPECIAL MEETING

The HBPW Board of Directors met November 30, 2021 at 4:00 p.m. 625 Hastings Ave. Holland, Michigan

Chair Hemingway called the meeting to order at 4:00 p.m.

Tim Hemingway, PJ Thompson, Carolyn Maalouf, Paul Lilly, City Council Liaison Nathan Bocks, Members

and Ex Officio Members Bob Shilander and Keith Van Beek Present:

Members Absent:

Sue Franz

Staff

Dave Koster, Janet Lemson, Ted Siler, Becky Lehman, Joel Davenport, Tamara Black, Steve

Present: Bruinsma, and Pieter Beyer

22.091 **Communications from the Audience**

None

22.092 Approval of Agenda

Board Member Lilly made a motion to approve the agenda. The motion was seconded by Board

Member Thompson.

22.093 **Financial Update**

For information only - October 2021

SPECIAL ACTION ITEM

Lakewood Transmission Main Construction and Permanent Easements

22.094

In order to construct the Lakewood Transmission main between Division Avenue and 152nd Avenue, a 1,500 foot section of the pipeline must be installed outside of the right of way to avoid the Lakewood Boulevard bridge over Pine Creek. This 1,500 foot section will traverse three parcels on the south side of Lakewood Boulevard. One is owned by Park Township, and the other two are

privately owned parcels.

This recommendation is for the approval of the necessary permanent and temporary construction easements for the section of the transmission main outside of the right-of-way. Negotiations were held with the private property owners and reimbursements in the amount of \$7.500 for each temporary easement and \$10,000 for each permanent easement were agreed upon.

Recommendation: The Board of Directors approved a grant of public water main easement with Park Township for the parcel located at the southwest corner of Lakewood Boulevard and Division Avenue, and approved a grant of public utility easement and temporary construction easement at 848 and 852 Lakewood Boulevard with compensation in the amount of \$10,000 and \$7,500 respectively for a total of \$17,500 for each private property owner, pending approval as to form by the City Attorney.

Motion to approve recommendation Lilly Second Thompson Favor 4 0 Oppose

^{*} Red italics indicate information or discussion added during the meeting and/or action taken.

STUDY Electric Utility Issues Discussion ITEM

22.095

Staff begins a four-month series of presentations on the HBPW's electric, water, wastewater, and broadband utility operations. Staff will highlight major policy issues at the national, regional, state, and local level that affect current operations and future planning.

Plans to address short and long-term supply and delivery of services will be addressed along with high-level summaries of the capital plans.

Study topic. No Board action required.

22.096 General Manager Comments

- There will be a closed session at our 12/6 regular meeting with two topics in the closed session: Property acquisition, and the periodic performance evaluation of the General Manager, with action to follow.
- With tonight's meeting, we will have three meetings in a row, 11/30, 12/6, and 12/13. After those
 meetings, we will have completed our meetings for the 2021 calendar year. The first meeting of
 January is the 11th.

22.097 Board Comments

• The Chair will be sending an e-mail to all BOD members by the end of the day tomorrow to recap the evaluation of the General Manager.

ADJOURNMENT

A motion to adjourn the meeting of *November 30, 2021*, was made by *Lilly* supported by *Maalouf* and agreed upon by the Board of Directors present.

The Board Meeting of November 30, 2021, adjourned at 6:32 p.m.

Minutes respectfully submitted by,

Janet Lemson, Secretary to the Board

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