

REGULAR MEETING

The HBPW Board of Directors met
January 7, 2019
at 4:00 p.m.
in the Service Center Board Room
625 Hastings Avenue
Holland, Michigan

Chair Hemingway called the meeting to order at 4:02 p.m.

Members Present: Tim Hemingway, Diane Haworth, Phil Miller, Paul Lilly, and Ex Officio Members Bob Shilander and Keith Van Beek

Members Absent: Sue Franz, Brian Lynn

Staff Present: Dave Koster, Janet Lemson, Joel Davenport, Chuck Warren, Becky Lehman, Ted Siler, John Van Uffelen, Kevin Koning, Alison El-Cassabgui, Ashley Kimble, Pete Hoffswell, Jane Monroe, Tracy Jousma

19.082 **Board Minutes – Regular Meeting Minutes of December 10, 2018**

As part of the Consent Agenda, the Board of Directors approved the minutes as presented.

19.083 **Resolution for Sale and Purchase of Renewable Energy Credits (RECs)**

The RECs from our resources within the PJM ISO (SE Berrien Landfill and Wildcat Wind) continue to have a higher value than the MIRECS market for RECs from our Michigan MISO resources. We can receive a greater value for these PJM RECs by selling them rather than having them transferred into the MIRECS system to meet RPS compliance requirements. Proceeds from the sale of these RECs will be used to buy MIRECS to meet our Michigan RPS needs, with the remaining value credited toward the cost of renewable energy. The process of BPW Board and City Council approval for the sale and purchase of RECs makes it difficult to complete agreements with counterparties in a timely manner. Staff approval up to the specified dollar amounts in the attached Resolution will continue to streamline this process and satisfy counterparty timing requirements. All agreements will be approved as to form by the City Attorney, and completed REC sales and purchases will be reviewed with Board and Council at the next available meeting.

As part of the Consent Agenda, the Board of Directors approved a renewal of the resolution to allow for sale of the RECs from our PJM renewable energy resources, with authorization of the BPW General Manager, up to \$500,000 per transaction and \$1,500,000 annually. Allow the purchase of replacement MIREC's, with authorization of the BPW General Manager, up to \$100,000 annually.

19.084 Action on Consent items:

Motion to approve, accept, or adopt Consent Agenda items	<i>Haworth</i>
Second	<i>Miller</i>
Favor	<i>4</i>
Oppose	<i>0</i>

19.085 **Communications from the Audience**

None

** Red italics indicate information or discussion added during the meeting and/or action taken.*

19.086 **Financial Review – November 2018**

For information only

19.087 **Major Project Update**

For information only

19.088 **Environmental Protection Agency Brownfield Cleanup Grant Application**

HBPW is preparing an application for an EPA Brownfield Cleanup Grant to assist with the expenses related to the remediation of asbestos in the James De Young (JDY) facility prior to demolition. Budgetary estimates for the demolition of the JDY facility indicate the cost for asbestos remediation is in excess of \$1,000,000. The maximum a successful applicant can receive from the EPA through this process is \$500,000, and the applicant must pay at least 20% of the cost of the remediation. Asbestos and other hazardous materials are required to be removed by a qualified contractor prior to the start of building demolition activities. Asbestos is used in the building as insulation on pipes, as insulation within the boilers, and is present in other materials such as floor and ceiling tiles and electrical equipment.

HBPW will have a completed Brownfield Cleanup Grant application posted on our website (www.hollandbpw.com) by January 17, 2019, and will be accepting written comments to the application by email, or delivery to the HBPW Service Center at 625 Hastings Avenue, until January 24, 2019. All public comments will elicit a response from HBPW and will be included with the application. The grant application will be submitted to the EPA for approval by January 31, 2019.

Recommendation: The Board of Directors accepted for information this public notice of the EPA Brownfield Cleanup Grant application.

19.089 **Local Government Retirement System Annual Report**

Annually, the City prepares the Local Government Retirement System Annual Report (Form No. 5572). The report must be filed by any unit of government that offers a retirement pension benefit plan and/or a retirement health benefit plan. The form provides a summary of plan assets and liabilities, along with a calculation of various "pension triggers" used to determine if the plans are underfunded as defined by PA202.

Recommendation: The Board of Directors accepted for information the City of Holland Michigan Form No. 5572 for FY2018.

BOARD COMMENTS

Next Meeting: Our next Study Session has changed from January 28 to January 21. Notification will be made on the calendar and a reminder sent to Board Members.

CORE Program attendance reminder at the Double Tree on February 4, 2019, Monday, at 5:30 p.m.

Lakeshore Advantage annual meeting on January 18, 2019, in Hudsonville.

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ADJOURNMENT

A motion to adjourn the meeting of *January 7, 2019*, was made by *Miller* supported by *Haworth* and agreed upon by the Board Members present.

The Board Meeting of January 7, 2019, adjourned at *5:12 p.m.*

Minutes respectfully submitted by,

Janet Lemson, Secretary to the Board