



## HOW TO APPLY

1 Complete Customer and Supplier/Contractor Information

2 Complete Charger Information

3 Include Supporting Documentation

1. Charger Invoice
2. Installation Invoice
3. Customer's W9
4. Charger Technical Specification Sheets

4 Send Application Package to:

Holland Board of Public Works  
Attn: Rebates  
625 Hastings Avenue  
Holland, MI 49423

OR Email to:

[EV@hollandbpw.com](mailto:EV@hollandbpw.com)

# COMMERCIAL ELECTRIC VEHICLE REBATE APPLICATION



Name of Business:	Phone:	Email:	
Mailing Address:	City:	State:	Zipcode:
Installation Address:	City:	State:	Zipcode:
Holland BPW Electric Account Number:			

## SUPPLIER/ CONTRACTOR INFORMATION

Name of Supplier:	Phone:	Email:	
Name of Installer:	Phone:	Email:	

**Certification and Signature**

I hereby certify that: 1. The information contained in this application is accurate and complete. 2. All rules of this incentive application have been followed. 3. I have read and understand the Terms and Conditions included with this document. I agree to verification of equipment installation which may include a site inspection by a utility representative. I hereby agree to indemnify hold harmless and release the utility from any actions of claims in regard to the installation, operation and disposal of equipment (and related materials) covered herein, including liability from any incidental or consequential damages.

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**Customer Print Name**

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<b>Customer Signature</b>	<b>Date Submitted</b>
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## CHARGER INFORMATION

Charger Type	Connector/Port	Make	Model #	Serial Number
Wall Mount —	Single ___ Multi ___			
Pedestal Mount —	Single ___ Multi ___			

## CHARGER INCENTIVE

	QTY	Rebate Amount Each	Total Rebate Amount
Wall/Pedestal Mount Level 2 (240V) charger		\$1,000	



# TERMS AND CONDITIONS

## Terms and Conditions

1. The Holland Board of Public Work's (HBPW) Electric Vehicle (EV) Charger Rebate Program (Herein after referred to as "Program") provides rebates to assist HBPW electric customers with the purchase and installation costs of qualifying EV charger(s). The program begins on July 1st 2018. The program may be modified without prior notice and can be terminated when the program goals are met, or funds are exhausted; whichever comes first. Funds are limited and rebates are not guaranteed. Applications are accepted on a first-come, first-served basis and processed in the order received. Rebates will be paid out in 4 to 6 weeks.

2. The rebate offered for the purchase and installation of qualifying Level 2 (240-volt) charger is and \$1000 for commercial account holders.

Qualifications are:

a) Charger must be owned by HBPW account holder and installed on a HBPW service

b) Charger must be ENERGY STAR rated

3. One Level 2 EV charger rebate is available for a commercial HBPW customer that has a minimum of 3 parking spaces available to employees, customers, visitors and tenants. One additional Level 2 charger rebate is available for every 10 additional parking spaces. A maximum of 20 EV charger rebates is available per premises. Premises are defined as an integrated land area including improvements thereon, undivided by public thoroughfares or railroads and where all parts of the Premises are operated under the same management of for the same purpose. Indications of the "Same Management" include, but not limited to, common access, parking, and lighting, landscaping, and combined maintenance of common areas. A single premise may consist of several lots, properties and/or joint/multiple owners and/or several businesses.

4. Level 2 (240-volt) EV chargers must be newly purchased. Resale units, rebuilt, rented, received from warranty insurance claims, won as a prize, or new parts installed in existing units do not qualify. Charger(s) must utilize J1771 charging plug and must be UL listed and ETL listed. The wall or pedestal mounted qualifying EV charger must be installed by a licensed contractor and must be hard wired to the building structure at the corresponding HBPW electric service address. Energy for the EV charger will be measured through the embedded meter. A HBPW meter will not be installed.

5. Rebate applications and required documents must be received no later than 90 days after installation. The EV charger(s) must be accessible to employees, customers, visitors and tenants to charge EV's approved for highway application by the U.S. Department of Transportation. The EV charger(s) shall not be used to charge golf carts, neighbor carts, motorcycles or electric scooters.

6. Program participants must be in compliance with all state, county, city government, property owner, and/or homeowner association requirements regarding local conditions, restrictions, codes, rules and regulations. All permits necessary regarding the installation of EV chargers or any other support equipment required or necessary for the proper and safe installation of the EV must be obtained. In addition, the Program participant is solely responsible for the adherence to all applicable conditions, covenants, and restrictions imposed by the aforementioned persons or organizations. All permits necessary must be obtained prior to EV charger(s) installation.

7. HBPW reserves the right to inspect the EV charger installation at any time with reasonable notice. Inspections are to occur during normal business hours. The EV charger(s) is/are to remain in service at the location specified for a period of 4 years or until the account is closed.

8. HBPW makes no warranty and is not responsible for any representations, whether expressed or implied, included but not limited to the warranty of merchantability, fitness, performance, and longevity for any particular purpose, use, or application of the items(s), manufacturers, dealers, contractors or any other third parties, materials, workmanship, the quality, safety and/or installation of the item(s) or measure(s), effects on pollutants or any other matter with respect to the program. Moreover, HBPW shall not be responsible for the workmanship including quality of installation, or the installer's failure to comply with applicable safety standards as it relates to the installed equipment,

9. As part of my acceptance of this rebate, HBPW may utilize data generated by the use of the electric vehicle charger to improve HBPW services, conduct studies, and any other purposes in furtherance of HBPW's operations.

10. An application is not considered received until all supporting documentation has been delivered to HBPW. Delay of delivery of supporting documentation may delay or forfeit rebate.

11. Customer shall indemnify, defend, and hold harmless HBPW, its directors, officers, agents and employees against all claims, loss, damage, expense, and liability asserted or incurred by other parties, including but not limited to HBPW's employees, arising out of or in any way connected with the rebate payment and caused by the acts, omissions, intent or negligence, whether active or passive, of customer, its agents, employees, and suppliers, and excepting only such loss, damage, or liability as may be caused by the international act of or the sole negligence of HBPW.