STUDY SESSION

The HBPW Board of Directors met
August 24, 2026
at 4:00 p.m.
625 Hastings Ave.
Holland, Michigan

Chair Thompson called the meeting to order at 4:02 p.m.

Members Present:	PJ Thompson, Brian Lynn, Paul Lilly, Kyle Engbers, City Council Liaison Scott Corbin, and Ex Officio Member Keith VanBeek
Members Absent:	Carolyn Maalouf, Dave Couch
Staff Present:	Dave Koster, Janet Lemson, Ted Siler, Becky Lehman, Joel Davenport, Andrew Reynolds, Bill Badran, Jon Hofman, Julie DeCook, Liz Maciag-Lankherd

27.037 **Communications From the Audience**

None

STUDY SESSION TOPICS

27.038 **Efficiency Programs and Renewable Energy Annual Report**

Michigan Public Act 295 (PA 295) passed in 2008, and as amended by PA 341 and 342 in 2016, requires utilities to file annual reports on their Energy Waste Reduction (EWR) programs. PA 341/ 342 requirements for municipal utilities to complete these annual filings expired at the end of the CY 2021 program year. The MPSC has encouraged continued annual filings by the electric co-ops and municipal utilities as information for the State.

In response to MPSC's request, HBPW submitted our CY 2025 program results to MPPA and MMEA to be compiled with other member utilities and submitted to the State. We have also chosen to voluntarily continue our annual report to customers via our residential program catalog and this presentation to the Board.

Starting with the CY 2026 program year, our EWR program will fall under state rules once again (PA 229 of 2023); and we will have a mandated EWR savings goal of 1.5 percent of retail sales.

This update will also include a CY 2025 update on our renewable energy programs.

Study Session topic. The Board accepted for Information.

27.039 **HBPW LIEAF (Low Income Energy Assistance Fund) Program Review**

As a requirement of HBPW's opting out of the State 2026/2027 LIEAF program and collecting the monthly $1.50 per electric meter for the program, we will offer and administer our own LIEAF program. Staff will review the BPW LIEAF program offerings and the plan for internal administration.

The Board accepted the report as information.

27.040 **Holland City Fiber Update**

The Holland City Fiber Passings project is substantially complete as of June 30, 2026. Staff will give a project update along with a progress update on activated services and expectations for FY 2027.

The Board accepted the report as information.

27.041 **HBPW Employee Handbook**

The Employee Handbook is a formal document governing the employment relationship between the HBPW and its employees. This collection of policies, benefit summaries, and other employment information is periodically reviewed and updated to conform to changes in employment laws and practices. It has been nearly three years since this document was updated. Substantive changes have been reviewed and approved by the HBPW's labor attorney.

In addition to a comprehensive Employee Handbook for full-time employees, approval of a separate, smaller Employee Handbook is being recommended for part-time, seasonal, and student employees. This smaller handbook does not include details of benefits and programs that do not apply to this subset of employees.

The proposed 2026 employee handbooks include considerable revision and reformatting from the earlier 2023 document. Additional information will b14e provided in a presentation to the Board.

Study topic for information. No Board action required.

27.042 **Manager Comments**

- Our next meeting, a regular meeting, is scheduled for September 14
- Sept 17 is the Fiberfest at the Holland Ice Park
- Sept 19 is the native plant sale in our SC parking lot

ADJOURNMENT

The Board Meeting of August 24, 2026, adjourned at *5:51 p.m.*

Minutes respectfully submitted by,

Janet Lemson, Secretary to the Board

** Red italics indicate information or discussion added during the meeting and/or action taken.*