

The HBPW Board of Directors met **Monday, June 28, 2010** at 4:00 p.m.
 in the City Hall Training Room
 270 River Ave
 Holland, Michigan

Chair Jim Storey called the meeting to order at 4:00 p.m. A quorum was present.

Members Present: Rich Cook, Paul Elzinga, Diane Haworth, Tim Hemingway, Jim Storey, and City Council Liaison: Bob Vande Vusse and Ex Officio Member Soren Wolff

Members Absent:

Staff Present: Loren Howard, Dave Koster, Dan Nally, Ellen Taub, John Van Uffelen, and Freda Velzen; Angela Badran and Lorilyn Bunce

Guest Presenters: Robert Le Valley, Laura Jensen, and Cheryl Lamar of HUB International

10.082 **Board Minutes – June 7, 2010**

As part of the Consent Agenda, the Board of Directors accepted the minutes as an accurate report of actions taken.

10.083 **Action on Consent Items**

Motion to approve Consent Agenda	<i>Elzinga</i>
Second	<i>Haworth</i>
Favor	<i>4</i>
Oppose	<i>0</i>

10.084 **Communications from the Audience**

No communications from the audience

10.085 **Financial Statement – *None at this time***

10.086 **Insurance Coverage for Fiscal Year 2011**

The City and the Holland Board of Public Works (HBPW) through our agency HUB International, solicited bids from underwriters for insurance coverage for the upcoming fiscal year July 1, 2010 - June 30, 2011. The current proposal from our insurance agency is similar to last year using the package policy coverage for property and boiler with coverage up to \$350,000,000 with Travelers and liability of 10,000,000 underwritten by Princeton with an additional \$10,000,000 layer of reinsurance called excess liability underwritten by Catlin. The total cost to the HBPW is \$947,522, which is \$9,000 or 1% less than last year during FY2010, (not including the workers' comp coverage of \$65,384). \$51,200 (annualized on a three year policy) is the pollution policy premium with CHUB.

The proposed insurance package, underwritten by Princeton Excess Surplus Lines Insurance Company, continues the All Lines Aggregate coverage the City and HBPW have maintained for the past 17 years. The package provides for \$100,000 deductible for most lines of coverage for each occurrence and an aggregate deductible of \$372,500 which is the same as last year. The large deductibles result in effectively being self insured with protection from a catastrophic event. The workers compensation is with Accident Fund of Michigan. It provides first dollar coverage with a guaranteed cost to limit our loss exposure and a dividend plan to provide a return of premium when loss experience is less than 45% of premium.

** Red italics indicate information or discussion added during the meeting and/or action taken.*

The board of directors approved and forwarded to City Council for approval, the proposal from HUB International for insurance coverage for FY 2011. The package includes policies for \$10,000,000 liability coverage, an additional \$10,000,000 in excess coverage, property, automobile, boiler, pollution, and workers compensation. The premium for the HBPW portion is \$947,522 for the package and \$65,384 for the workers compensation.

10.087 **Contract with General Manager of Holland Board of Public Works**

*Pulled from agenda at request of Board President Jim Storey and Director Rich Cook
Rescheduled for presentation and review at the August 9, 2010 Regular Meeting*

10.088 **Bilateral METRO Permit with City of Zeeland**

The Holland Board of Public Works (HBPW) has several requests for broadband service within the City of Zeeland, extending to Zeeland Township. With the completion of the fiber contract between the Ottawa Area Intermediate School District (OAISD) and HBPW, HBPW now has fiber available for use by customers in the City of Zeeland.

In order to provide commercial access to HBPW's fiber network, the METRO Act requires that HBPW have a METRO Permit with the City of Zeeland.

A METRO Permit provides two functions. First, it is an official granting, by a community, to a telecommunication provider, the right to use municipal rights-of-way to provide telecommunication services. And second, it provides a means by which telecommunication providers must inform the FCC about how much right-of-way is being utilized in municipalities so that that annual payments (METRO Fees) can be paid to those communities, by telecommunication providers, for use of the rights-of-way.

The Bilateral METRO Permit with the City of Zeeland has been approved as to form by the Holland City Attorney.

The Board of Directors approved the Bilateral METRO Permit with the City of Zeeland, and forwarded to City Council for approval.

ANNOUNCEMENTS

None

ADJOURNMENT

A motion to adjourn the meeting of June 28, 2010 was made by *Elzinga* supported by *Haworth* and agreed upon by the Board of Directors present.

The Board Meeting of June 28, 2010 adjourned at *5:08 pm*

Minutes respectfully submitted by,

Loralyn A Bunce
Secretary to the Board

** Red italics indicate information or discussion added during the meeting and/or action taken.*