

The HBPW Board of Directors and Holland City Council met
Monday, December 14, 2009 at 4:00 p.m.
in the Training Room of City Hall
270 S River Ave
Holland, Michigan

Board Chair Jim Storey called the Joint Study Session to order at 4:04 p.m.

Roll Call of Holland Board of Public Works' Board of Directors

Board Members Present: *Paul Elzinga, Diane Haworth, Tim Hemingway Jim Storey, Ex Officio Member Soren Wolff, and Rich Cook*

Board Members Absent: *None*

Staff Present: *Loren Howard, Freda Velzen, and Lorilyn Bunce*

Others Present: *City Council Liaison: Robert Vande Vusse
Media Representative(s): Holland Sentinel*

Mayor Pro Tem Vande Vusse called the Holland City Council to order at 4:05 p.m.

Roll Call of Holland City Council Members

Council Members Present: *Nancy De Boer, Bryan Burch, Robert Vande Vusse, Todd Whiteman, David Hoekstra, and Jerome Thomas-Kobes*

Council Members Absent: *Mayor Kurt Dykstra, Myron Trethewey, and Jay Peters*

Others present: *Greg Robinson, Assistant City Manager; and Soren Wolff, City Manager*

The Holland City Council unanimously approved the motion by Mayor Pro Tem Vande Vusse to authorize the Holland Board of Public Works' Secretary to the Board to clerk the meeting for City Council. Councilmember Hoekstra moved the motion and DeBoer supported.

Topic ***Financing Options for Large Capital Additions***

Item 1 *Director of Finance Freda Velzen introduced the guest presenters: **Eugene Devlin, senior director of public power with Public Financial Management; Grant Fraunfelder, executive director and co-head of public power with Morgan Stanley; Kester So, bond counsel with Dickinson Wright LLC***

Item 2 *The three guest presenters rotated through topics within their area of expertise: explained why utilities issue debt; gave an overview of the municipal market; defined a bond; described bond characteristics; types of bonds; the agencies and expert positions involved in bonding; overview of debt issuance processes; rating agencies and their influence; credit enhancement; timeline of a bond issuance; structuring considerations; types of sales available; pre-marketing of bonds; underwriter's marketing strategy; tax exempt bonds; investor preferences Build America taxable bonds program;*

** Italics indicate information or discussion added during the meeting and/or action taken.*

Build America savings across the curve; the role of bond counsel; components of a bond document; historical timing to issue debt; indicative borrowing costs for Holland Board of Public Works; municipal credit spreads; interest rate forecast; and hosted a question and answer period.

Holland Board of Public Works' Board Chair Storey thanked Devlin, Fraunfelder and So for the informative and helpful information as the utility and city plan for future needs of power, water and wastewater.

Closed Session *The Holland Board of Public Works' Board of Directors approved a motion made by Haworth and supported by Hemingway to enter Closed Session at 5:36 p.m. to discuss pending litigation of Robinson v City of Holland / Holland Board of Public Works*

*ROLL CALL: Cook, Elzinga, Haworth, Hemingway, and Storey
ABSENT: None*

The Holland City Council approved a motion made by Thomas-Kobes and supported by Hoekstra to enter Closed Session at 5:37 p.m.

*ROLL CALL: DeBoer, Burch, Vande Vusse, Whiteman, Hoekstra, and Thomas-Kobes
ABSENT: Dykstra, Trethewey, and Peters*

Exit Closed Session *The Holland City Council approved a motion made by Thomas-Kobes and supported by Hoekstra to leave the Joint Closed Session before the final closed item at 6:14 p.m.*

Resume Closed Session *The Holland Board of Public Works' Board of Directors resumed session at 6:16 p.m. with City Attorney Andy Mulder.*

Leave Closed Session *The Holland Board of Public Works' Board of Directors approved a motion made by Elzinga and supported by Hemingway to leave Closed Session at 7:04 p.m.*

ADJOURNMENT

A motion to adjourn the meeting of December 14, 2009 was made by *Hemingway*, supported by *Haworth* and agreed upon by the Board of Directors present.

The meeting of December 14, 2009 adjourned at *7:04 p.m.*

Minutes respectfully submitted by,

Loralyn A Bunce
Secretary to the Board